

# OUTLOOK EXPRESS CONFIGURATION

## Introduction

This guide shows how to adjust the POP (e-mail) account parameters for Outlook Express.

Just follow the procedures below.

Note that this guide has been directly translated from French and that some of the directions/messages for Outlook may not be the same, but rather approximately the same.

E-mail is one of, if not the, major services people use for the Internet. Communicating through the internet is a means of correspondance, exchanging of files, having dialogues in real time, in all types of written language from anywhere in the world. All this can be done very quickly through your e-mail with Outlook.

## The Steps

1. Open Outlook Express.
2. Click on the Tools menu and on Accounts...

4. Click on the Add button

Then on E-mail

6. Enter your first and last name.

7. Click on the Next button.

8. Check the box next to "I already have an e-mail address I would like to use".

9. Enter the e-mail address : postmaster@yourdomain.com

11. Click on the Next button.

12. My incoming e-mail server is : POP3

13. Incoming e-mail server (POP3) : ns0.ovh.net ou pop3.your\_domain.tld

(put the number 0, and NOT the letter O !)

14. Outgoing e-mail server (SMTP) ns0.ovh.net ou smtp.your\_domain.tld

(put the number 0, and NOT the letter O !)

15. Click on the Next button.

16. Enter account number : postmaster%your\_domain.tld

17. Enter Password : xxxxxx

18. Click on the Next button.

19. Click on the Finnish button.

20. Click on the Close button.

21. Click on the Tools button => Send and Receive => Receive all

## **Errors**

### **Impossible to open a POP3 e-mail session**

I had the following error:

Solution :

Verify these parameters:

- Incoming e-mail server (POP3) : ns0.ovh.net or mail.yourdomain.tld or pop3.yourdomain.tld
- Outgoing e-mail server (SMTP) : ns0.ovh.net or smtp.yourdomain.tld
- Username (login ) : use your e-mail address in our example: postmaster%yourdomain.tld
- Password (password) : use the corresponding password for that account

If the problem persists, modify the password via your manager:

<http://guide.ovh.net/ModifierPassword/>

## **Sending E-mail Impossible !**

In order to limit spam as much as possible, our e-mail servers require an authentication when you send a message.

The requested parameters are the same as the ones for receiving e-mails:

- **username:** postmaster%yourdomain.tld
- **password:** associated password

Outlook Express can verify that these parameters are configured properly.

Open the parameters in your e-mail account:

Check the box "My server requires authentication" then click on "Parameters" :

Verify you have check the box saying "user parameters identical to incoming e-mail server"

Then click on "OK":

## **IMAP Problem**

Here is there is an incompatibility between Outlook Express and the IMAP sever used (imap-e-mail). So here is what must be verified so that it can work.

Go to the account properties that you have created. Then under the "General" menu, change the e-mail account title to the whole e-mail address of the account. Next under the "servers" menu, verify that "My server requires authentication" is checked, then click on parameters.

The first option must be checked. Then, under the IMAP menu, the INBOX root directory must be followed with a "." which will give us 'INBOX.'.

For special directories, put Send and Drafts for the send and rough based on:

<http://karmak.org/2003/courier-imap/outlook-express-6/>